



WISCONSIN LEGISLATIVE COUNCIL RULES CLEARINGHOUSE

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COUNCIL STAFF REPORT PREPARATION RECORD (OFFICE USE ONLY)

[THERE ARE 20 WORKING DAYS FOR REVIEW OF PROPOSED RULES. IF NECESSARY, AN ADDITIONAL 20-WORKING DAY EXTENSION MAY BE GRANTED BY THE DIRECTOR OF THE COUNCIL.]

CLEARINGHOUSE RULE 04-030

AN ORDER to repeal ATPC 100.20 (2) (e) 1. and 2.; to renumber ATPC 100.20 (2) (e) 3. to 5.; to amend ATPC 101.26 (2) (a) (intro.) and (b) (intro.); to repeal and recreate ATPC 99.26 (2) (b); and to create ATPC 99.13, 99.14 (2) (d), 99.16, 99.25, 99.26 (2) (c), 99.28, 100.13, 100.20 (2) (g), 101.25 and 101.26 (2) (d) and (e)

relating to the agricultural producer security program.

SUBMITTED BY Department of Agriculture, Trade and Consumer Protection

03-30-2004 **RECEIVED BY LEGISLATIVE COUNCIL.**

01-01-0001 **REPORT SENT TO AGENCY.**

AGENCY CONTACT PERSONS: Roxy Capelle, 224-5023

Substance Name

Phone (608) ###-####

Process Name

Phone (608) ###-####

1. Report No. **04-030** Assigned to: mcp
2. Deadline for Return to Editor: 04-13-2004
3. Return to: rns (Editor)
4. Deadline for Report to Agency: 04-27-2004
5. Fiscal Estimate Received: ✓

DATES

- _____ 6. Director receives rule; checks for fiscal estimate; assigns the rule number and enters that number on the face of the rule; completes appropriate portions of Form1; and return Form1 to secretary.
- _____ 7. Secretary types in computer the appropriate entries (see reverse side of this form) for use by house in preparing the Bulletin.
- _____ 8. Secretary distributes:
 - _____ Original Form 1 to Clearinghouse notebook.
 - _____ Copy of Form 1 to Director.
 - _____ Copy of Form 1 and rule to reviewer.
 - _____ Copy of Form 1 to Marian Rogers (LRB).
 - _____ Copy of Form 1 to Dick Wheeler (folder).
- _____ 9. Following receipt of rough report from reviewer, editor completes final version of report and returns report to secretary.
- _____ 10. On report cover, secretary prints appropriate computer entries (see 7, above), complete page 2 manually and types any comments or recommendations.
- _____ 11. Secretary enters on Senate and Assembly Rules Clearinghouse jackets the rule number; relating clause; agency name; line 1 – date and “received by Legislative Council”; and line 2 – date and “Report sent to Agency.” [NOTE: If extension granted, line 2 contains date of extension and “Extension Granted” and line 3 is used for “Report sent to Agency.”]
- _____ 12. Secretary places in special envelope the Senate and Assembly Rule Clearinghouse jackets containing the Clearinghouse Report (Form2), an extra copy of Form 2 and the processing instructions to agency heads (Form 3); and addresses the special envelope to the head of the appropriate agency.
- _____ 13. Secretary notifies Senate or Assembly Sergeant-at-Arms that the jackets are ready for hand delivery to the agency.
- _____ 14. Secretary sends copy of report to Marian Rogers (LRB), Gary Poulson (Revisor) and copy of report and rule to the Cochairpersons of JCRAR.
- _____ 15. Secretary updates original Form 1.
- _____ 16. Secretary sets up permanent rule folder and files copy of report, rule and Form 1 in Clearinghouse rule folder.